**Michelle Menard**

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MichelleEMenard@gmail.com• (407)-369-3966

**Education Medical University of the Americas,** Devens, MA 05/17-10/20

*Medical Doctor*

**University of Central Florida,** Orlando, FL 05/10-05/14

*Bachelor of Science in Pre-Medical Science*

**Broward College,** Ft. Lauderdale, FL 01/08-12/09

# Associate in Arts

**Work The Hartford,** Lake Mary, FL 4/16- 4/17

# **Experience** Senior Long Term Disability Analyst

* Medically and financially manage long term disability claims
* Participate in team building activities
* Provide excellent customer service

**Broward Health North,** Pompano Beach, FL 7/14- 4/16

# Senior Registered Pharmacy Technician (RPhT)/National Certification (CPhT)

* Assist hospital staff pharmacists in the preparation and dispensation of medications to patients undergoing inpatient treatment
* Prepare IV solutions and infusions, including chemotherapy and pediatric doses
* Answer phones promptly and in a professional manner

**Target Pharmacy,** Casselberry, FL 8/12-5/14

# Registered Pharmacy Technician (RPhT)/National Certification (CPhT)

* Input and filled prescriptions
* Assisted pharmacists with daily tasks
* Prepared and processed medical insurance claims

**CVS Pharmacy,** Longwood, FL 12/10-8/12

# Registered Pharmacy Technician (RPhT)/National Certification (CPhT)

* Input and filled prescriptions
* Solved insurance issues for customers
* Assisted pharmacists and tracked inventory

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| **Research** | **Undergraduate Research Assistant, *Department of Sociology***  University of Central Florida, 07/13-12/13  *Co-Author/Researcher on Palliative Care Education in US Medical Schools*   * Gathered information from Accreditation Council of Graduate Medical Education’s (ACGME) website on whether or not the 141 US medical schools, as listed by AAMC, had a key focus on geriatric palliative medicine/care * Interpreted and analyzed quantitative and qualitative results * Co-presented research at Gerontological Society of America 2013 Annual Scientific meeting in New Orleans, LA |
| **Volunteer** | **Nano Science Center at UCF,** Orlando, FL 09/12-12/12 |
| **Experience** | *Student Volunteer Researcher*   * Assisted in the creation of nanoparticles * Performed spectroscopy and emission procedures for nanoparticle samples * Collected and interpreted data for PhD candidate’s experiment   **Student Research Academy,** Orlando, FL 06/12*SRA Scholar*   * Attended research workshop * Worked directly with faculty and student mentors * Prepared a literature review about a research topic   **Volunteer at MD Anderson Cancer Center,** Orlando, FL 01/12-05/13 *Chemo Volunteer*   * Assisted nurses with daily activities * Assisted front desk employees with paper work * Passed out weekly gifts from community groups |

**Volunteer at Florida East Orlando,** Orlando, FL 03/11-07/11 *Endoscopy/ER Volunteer*

* Checked patients in at ER
* Complied lab kits for nurses in ER
* Filed and labeled paperwork for patients in Endoscopy department

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| **Activities &** | **Peer Mentor:** Silver Tier Mentor with UCF Stem Peer Mentoring Program; |
| **Awards** | Phi Theta Kappa and International Honor Society Mentor |
|  | **John L. Mica Public Service Scholarship Recipient** |